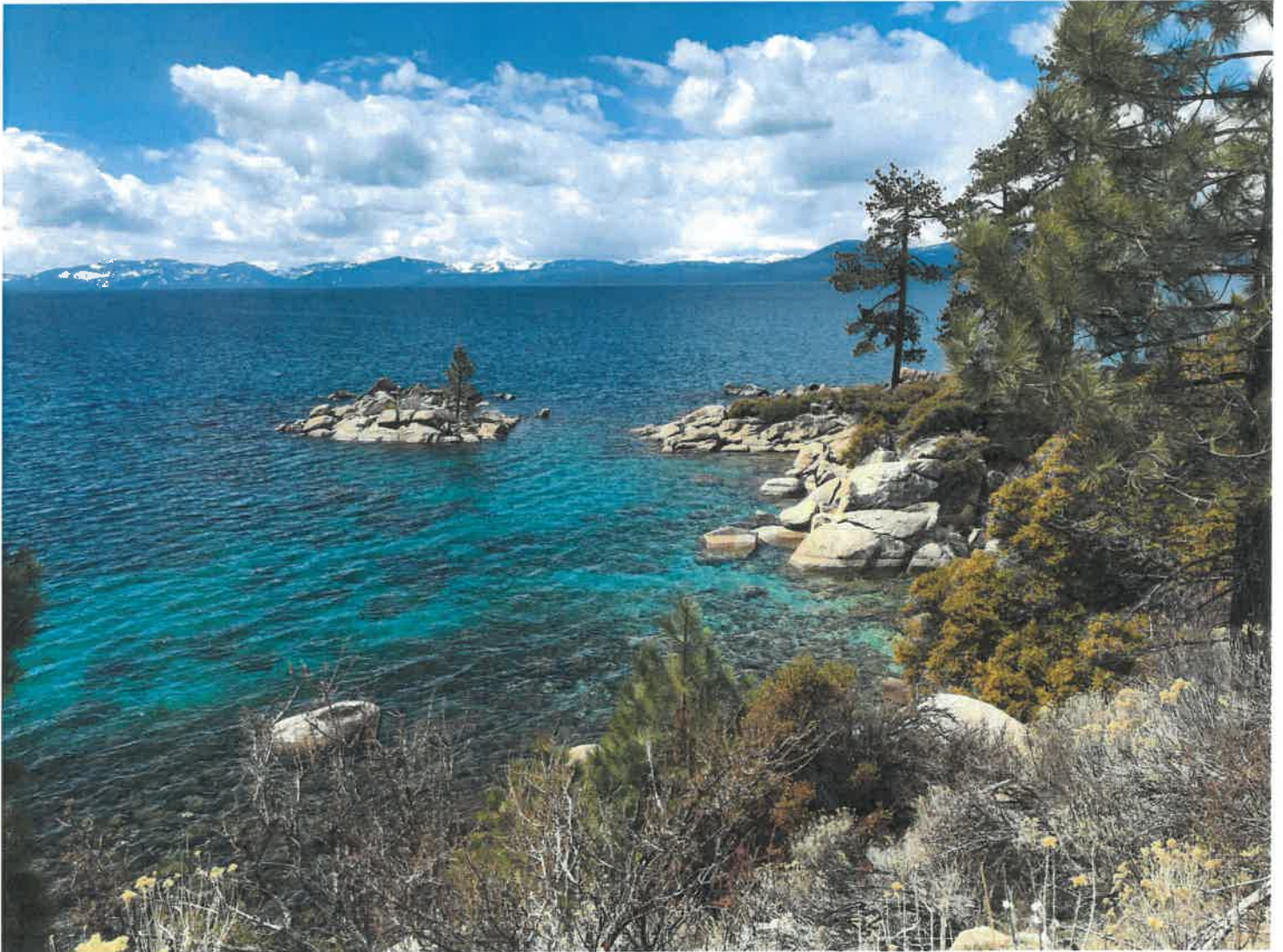




STATE OF NEVADA

Board of Examiners Meeting



April 23, 2020 11:30 AM

Pursuant to Emergency Directive 006, section 1,
there will be no physical location for this meeting.

Conference Call Line: 775-687-0999

Please call 775-684-0222 for collaboration code

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

EMERGENCY PUBLIC MEETING NOTICE AND AGENDA

Date and Time: April 23, 2020, 11:30 AM

Conference Call Line: 775-687-0999
Please call 775-684-0222 for collaboration code

Pursuant to Emergency Directive 006, section 1, there will be no physical location for this meeting.

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of Proposed Contracts** (For possible action)
- 4. Public Comment** (This public comment is for comments on anything within the jurisdiction of the board. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 5. Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	DOMINION VOTING SYSTEMS	FEDERAL	\$561,592	Exempt
		Contract Description:	This is a new contract to provide leasing of additional voting equipment such as ballot printers, high capacity scanners and election tabulation software, necessary for moving the Primary election to an all-mail ballot election in 16 Nevada counties due to the COVID-19 pandemic.			
		Term of Contract:	04/01/2020 - 06/30/2020	Contract # 23096		
2.	654	DEPARTMENT OF PUBLIC SAFETY – DEPARTMENT OF EMERGENCY MANAGEMENT DISASTER RESPONSE AND RECOVERY ACCOUNT-NON-EXEC	WASHOE COUNTY	FEDERAL	\$2,312,959	
		Contract Description:	This is a new revenue contract to establish the pass-thru authority of grant match funding from Washoe County to the Federal Emergency Management Agency in support of the Army Corps of Engineers' build-out of the Reno-Sparks Convention Center as an alternate care facility for the COVID-19 response. Washoe County will pay the 25% non-federal cost match not exceed \$2,312,958.75.			
		Term of Contract:	Upon Approval - 04/10/2022	Contract # 23114		
3.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	ARISANT, LLC	FEDERAL	\$101,600	
		Contract Description:	This is a new contract to provide an assessment of the existing Oracle Identity and Access Management environment to alleviate bottlenecks and areas of risk that potentially affect system availability.			
		Term of Contract:	04/01/2020 - 11/30/2022	Contract # 23045		
4.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	ALORICA, INC.	FEDERAL	\$5,000,000	
		Contract Description:	This is a new contract to provide a third-party call center to support the existing agency call center during COVID-19 and the new Pandemic Unemployment assistance program.			
		Term of Contract:	04/10/2020 - 12/31/2020	Contract # 23107		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	AT&T	OTHER: VARIOUS AGENCIES	\$8,000,000	
	Contract Description:	This is a new contract to provide ongoing telecommunication services, including voice and data transport systems.				
	Term of Contract:	Upon Approval - 06/30/2022	Contract # 23067			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23096**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: Dominion Voting Systems
Agency Code: 040	Contractor Name: Dominion Voting Systems
Appropriation Unit: 1051-16	Address: 1201 18th Street
Is budget authority available?: No	Suite 210
If "No" please explain: Budget authority contingent upon approval of work program C50444 at the April 30, 2020 IFC meeting.	City/State/Zip: Denver, CO 80202
	Contact/Phone: Sheree R. Noell 559-592-6601

Vendor No.:
NV Business ID: **NV20101520492**

To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2020**Anticipated BOE meeting date **04/2020**Retroactive? **Yes**

If "Yes", please explain

Due to the emergency situation of the COVID-19 pandemic and the timing of elections deadlines, we needed to order additional voting equipment immediately before it became too late to order and receive this equipment, thus delaying ballots getting to voters.

3. Termination Date: **06/30/2020**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Voting Equip Rental**

5. Purpose of contract:

This is a new contract to provide leasing of additional voting equipment such as ballot printers, high capacity scanners and election tabulation software, necessary for moving the Primary election to an all-mail ballot election in 16 Nevada counties due to the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$561,592.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

To reduce the spread of the COVID-19 virus, should it still be present during the voting period of the Primary election, and due to the difficulty in securing poll workers due to the pandemic the election was moved to an all-mail ballot election, per the Secretary of State. This will increase the health and safety of voters and election workers as they exercise their right to vote.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State (neither its agencies nor its employees) does not possess the equipment needed to administer the election, only the vendor (Dominion Voting Systems) does.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.114, this contract qualifies as an emergency purchase. This vendor currently supplies the 16 counties who are in need of the extra equipment and owns the voting software with which the equipment will be used.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	04/09/2020 13:42:56 PM
Division Approval	shudder	04/09/2020 13:42:59 PM
Department Approval	shudder	04/09/2020 13:43:02 PM
Contract Manager Approval	adale	04/09/2020 13:51:00 PM
Budget Analyst Approval	dlenzner	04/16/2020 13:44:55 PM
BOE Agenda Approval	hfield	04/17/2020 16:18:04 PM
BOE Final Approval	Pending	

From: [Kevin D. Doty](#)
To: [Wayne Thorley](#)
Cc: [Ashley Griffiths](#); [Sherry Valdez](#); [Sheri Hudder](#)
Subject: Re: Emergency Purchase
Date: Wednesday, March 25, 2020 5:24:55 PM

Hi Wayne,
Pursuant to NAC 333.114, I authorize you to proceed with buying the needed election equipment as this qualifies as an emergency purchase.
I am happy to speak with you if you have any questions.
Kevin

Sent from my iPhone

On Mar 25, 2020, at 5:07 PM, Wayne Thorley <wthorley@sos.nv.gov> wrote:

Thanks, Ashley.

Kevin, so you have some background information before we speak, the Secretary of State's office needs to purchase some voting equipment very quickly. As you may have heard, yesterday the Secretary of State made the determination to conduct the upcoming June primary election by all mail. Here's a link to the press release: <https://www.nvsos.gov/sos/Home/Components/News/News/2823/309?backlist=%2fsos>. The decision to conduct an all-mail election was made in response to the COVID-19 pandemic.

In order to conduct an all-mail election, we need to purchase additional ballot printing and scanning equipment. There are two vendors that have voting systems certified by the Secretary of State for use in Nevada. Each vendor's equipment only works with the voting system already in place in the county. We need to make these purchases quickly, so we are wondering if this procurement would qualify as an emergency purchase.

We look forward to hearing from you soon. Thanks!

Wayne Thorley
Deputy Secretary of State for Elections
Office of Secretary of State Barbara K. Cegavske
101 North Carson Street, Suite 3
Carson City, NV 89701
Office: (775) 684-5720
Cell: (775) 230-8688
wthorley@sos.nv.gov

From: Ashley Griffiths <dalea@sos.nv.gov>

Sent: Wednesday, March 25, 2020 4:49 PM

To: Kevin D. Doty <kddoty@admin.nv.gov>; Wayne Thorley <wthorley@sos.nv.gov>

Cc: Sherry Valdez <svaldez@sos.nv.gov>; Sheri Hudder <shudder@sos.nv.gov>

Subject: Emergency Purchase

Good Afternoon Mr. Doty,

Mr. Thorley and I have an urgent matter we need to discuss with you. Please let me know when we may schedule time to speak with you.

Thank you,

Ashley Griffitts

Management Analyst I

Office of Secretary of State Barbara K. Cegavske

101 North Carson Street, Suite 3

Carson City, Nevada 89701

775-684-5738

dalea@sos.nv.gov

BARBARA K. CEGAVSKE
Secretary of State

MARK A. WLASCHIN
Deputy Secretary for Operations

STATE OF NEVADA



OFFICE OF THE
SECRETARY OF STATE

SCOTT W. ANDERSON
Chief Deputy Secretary of State

WAYNE THORLEY
Deputy Secretary for Elections

MEMORANDUM

To: David Lenzner, Executive Branch Budget Officer

From: Wayne Thorley, Deputy Secretary of State for Elections 

CC: Mark Wlaschin, Deputy Secretary of State for Operations
Sheri Hudder, Administrative Services Officer III

Date: April 8, 2020

Subject: Retroactive Contract with Dominion Voting Systems

Enclosed for consideration is a contract between the Nevada Secretary of State and Dominion Voting Systems. The contract has a retroactive effective date of April 1, 2020. The contract authorizes the Secretary of State to lease additional, essential voting equipment, necessary for carrying out an all-mail Primary election in response to the COVID-19 pandemic, from Dominion Voting Systems.

This office is requesting approval of a retroactive date of April 1, 2020 because in order to meet election deadlines, such as ballot printing and mailing, 16 Nevada counties needed to procure this extra voting equipment immediately. With multiple states requesting extra voting equipment from Dominion due to changes in their normal election plans, equipment had to be ordered before final approval of the contract could be granted.

Should you have any questions, please contact me at (775) 684-5720.

Thank you for your consideration.

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714

MEYERS ANNEX
COMMERCIAL RECORDINGS
202 N. Carson Street
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE
555 E. Washington Avenue, Suite 5200
Las Vegas, Nevada 89101-1090

nvsos.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23114**

Agency Name: DPS-EMERGENCY MANAGEMENT	Legal Entity Name: WASHOE COUNTY
Agency Code: 654	Contractor Name: WASHOE COUNTY
Appropriation Unit: 3602 - All Categories	Address: 1001 E. Ninth Street, Building A
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89520
If "No" please explain: Not Applicable	Contact/Phone: 775-328-2003
	Vendor No.: T40283400B
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2020**Retroactive? **Yes**

If "Yes", please explain

The Army Corps of Engineers will begin a build-out of the Reno-Sparks Convention Center as an alternate care facility for the COVID-19 response. Time is of the essence and the Department has elected to make the agreement retro-active to be as proactive as possible with the ever-changing environment of this pandemic emergency.

3. Termination Date: **04/10/2022**Contract term: **2 years and 9 days**4. Type of contract: **Revenue Contract**Contract description: **Washoe Co Cost Share**

5. Purpose of contract:

This is a new revenue contract to establish pass-thru authority of grant match funding from Washoe County to the Federal Emergency Management Agency in support of the Army Corps of Engineers' build-out of the Reno-Sparks Convention Center as an alternate care facility for the COVID-19 response. Washoe County will pay the 25% non-federal cost match not exceed \$2,312,958.75.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,312,958.75**

Other basis for payment: based on the consideration section of the interlocal agreement

II. JUSTIFICATION

7. What conditions require that this work be done?

The temporary conversion of the Reno-Sparks Convention Center into an Alternate Care Facility (ACF). The Center will be used for non-acute COVID-19 patients. Halls 4 and 5 plus the adjacent rooms will be utilized to provide temporary supplemental resources for patient care and infection control activities. The ACF will be supported by nearby, full service hospitals. The Convention Center is estimated to provide a total of 507 beds. Period of Performance is 21 days.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the expertise needed to do this work.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State Employees do not have the expertise needed to do this work & the timing to get the project completed.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Lyman, Judith, MA Ph: 775-687-0324

Anderson, Kelli, EMPM Ph: 775-687-0300

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlun1	04/13/2020 19:19:50 PM
Division Approval	cboegle	04/14/2020 06:39:40 AM
Department Approval	cboegle	04/14/2020 06:39:52 AM
Contract Manager Approval	cboegle	04/14/2020 06:39:57 AM
Budget Analyst Approval	jrodrig9	04/15/2020 16:58:11 PM
BOE Agenda Approval	jrodrig9	04/15/2020 16:58:13 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor



Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: April 13, 2020
TO: Jim Rodrigues, Executive Branch Budget Officer
FROM: Curtis Palmer, ASO IV
SUBJECT: Retro Memo: Revenue Agreement – Washoe County

The Army Corps of Engineers will begin a build-out of the Reno-Sparks Convention Center as an alternate care facility for the COVID-19 response. Time is of the essence and the Department has elected to make the agreement retro-active to be as proactive as possible with the ever-changing environment of this pandemic emergency.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23045**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: ARISANT, LLC
Agency Code: 902	Contractor Name: ARISANT, LLC
Appropriation Unit: 4770-11	Address: 383 INVERNESS PKWY STE 175
Is budget authority available?: Yes	City/State/Zip: ENGLEWOOD, CO 80112-5740
If "No" please explain: Not Applicable	Contact/Phone: Joe Wilson 303-974-1582
	Vendor No.: T27042413
	NV Business ID: NV20161631359
To what State Fiscal Year(s) will the contract be charged? 2020-2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3400-22-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2020**Anticipated BOE meeting date **04/2020**Retroactive? **Yes**

If "Yes", please explain

Emergency contract per Governor's Declaration of Emergency dated 3/12/20 and approved by Purchasing Administrator due to Covid-19 response needs.
--

3. Termination Date: **11/30/2022**Contract term: **2 years and 243 days**4. Type of contract: **Contract**Contract description: **OracleIAM Assessment**

5. Purpose of contract:

This is a new contract to provide an assessment of the existing Oracle Identity and Access Management environment to alleviate bottlenecks and areas of risk that potentially affect system availability.
--

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$101,600.00**

Other basis for payment: 40 hours at \$140 per hour for Project Manager, 160 hours at \$175 per hour for IDM Architect, 400 hours at \$170 per hour for IDM Sr. Consultant.

II. JUSTIFICATION

7. What conditions require that this work be done?

Security bottlenecks and other areas of risk are a concern for system availability as processing volume increases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division does not have the skill set or manpower.
--

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Emergency approval under NAC 333.114. Vendor is uniquely well versed in fixing the issues due to existing relationship.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently works for the Department on other projects with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	03/30/2020 15:46:01 PM
Division Approval	kdesoci1	03/30/2020 15:46:05 PM
Department Approval	kdesoci1	04/20/2020 09:13:28 AM
Contract Manager Approval	bdeem	04/20/2020 10:21:52 AM
EITS Approval	tgalluzi	04/21/2020 08:47:29 AM
Budget Analyst Approval	dbaughn	04/21/2020 09:50:01 AM
BOE Agenda Approval	tgreenam	04/21/2020 10:10:29 AM
BOE Final Approval	Pending	

OFFICE OF THE DIRECTOR
Financial Management



STEVE SISOLAK
Governor

DR. TIFFANY G.
TYLER-GARNER
Director

KATHLEEN DESOCIO
Chief Financial Officer

MEMORANDUM


DATE: April 16, 2020
TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Dr. Tiffany G. Tyler-Garner, Director
SUBJECT: RETROACTIVE CONTRACT
Arisant LLC

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached technology services that were ordered in order to assess and address security environment shortcomings reducing availability of the UI system. The emergency contract was approved by Kevin Doty on April 16, 2020, but due to a misunderstanding which is explained in the attached approval email, the work began on April 1, 2020. The contract will terminate on November 30, 2021.

Thank you for your consideration of this request.

Brian Deem
Contract Manager, DETR

DETR, Financial Management, Approved by:



Kitty DeSocio
Chief Financial Officer, DETR

Date: 4-16-20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23107**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Alorica, Inc.
Agency Code: 902	Contractor Name: Alorica, Inc.
Appropriation Unit: 4772-04	Address: 5161 California Ave
Is budget authority available?: Yes	City/State/Zip: Irvine, CA 92617
If "No" please explain: Not Applicable	Contact/Phone: Aimee Ford 813-230-7130
	Vendor No.: Pending
	NV Business ID: NV20181329694
To what State Fiscal Year(s) will the contract be charged? 2020-2021	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3422-21-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2020**Anticipated BOE meeting date **05/2020**Retroactive? **Yes**

If "Yes", please explain

Emergency purchase approved by Purchasing Division due to Covid-19 response needs.3. Termination Date: **12/31/2020**Contract term: **265 days**4. Type of contract: **Contract**Contract description: **Call Center Support**

5. Purpose of contract:

This is a new contract to provide a third-party call center to support the existing agency call center during COVID-19 and the new Pandemic Unemployment assistance program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

Other basis for payment: \$33.50 per hour - English speaking, \$35.50 - Bi-lingual, Overtime - 1.5 times hourly rate.

II. JUSTIFICATION

7. What conditions require that this work be done?

Unprecedented increase in initial claim filings and a new emergency program require additional call center resources to better serve Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff to meet demand.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Maximus
Alorica
DataMark
Sutherland Global
The Results Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Requirement for RFP waived pursuant to NAC 333.114

Vendor was chosen based on ability to meet the Departments needs, price, and an agreement to hire Nevadans first.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	04/10/2020 14:41:12 PM
Division Approval	kdesoci1	04/13/2020 08:42:19 AM
Department Approval	kdesoci1	04/13/2020 08:42:24 AM
Contract Manager Approval	aallen	04/13/2020 14:24:01 PM
Budget Analyst Approval	dbaughn	04/14/2020 12:19:48 PM
BOE Agenda Approval	cbrekken	04/14/2020 14:46:48 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: April 14, 2020
TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Dr. Tiffany G. Tyler-Garner, Director
SUBJECT: RETROACTIVE CONTRACT
Alorica, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached Call Center services that were purchased in order to serve Nevadans more efficiently during a severe increase in initial claims call traffic and to implement the Pandemic Unemployment Assistance (PUA) program set forth under the Coronavirus Aid Relief, and Economic Security (CARES) act. The emergency contract was approved by Kevin Doty on April 9, 2020 and will be in effect until December 31, 2020 in order to ensure the Department can serve the public adequately.

Thank you for your consideration of this request.

Brian Deem
Contract Manager, DETR

DETR, Financial Management, Approved by:

A handwritten signature in blue ink that reads "Kathy DeSocio". The signature is written over a horizontal line.

Kitty DeSocio
Chief Financial Officer, DETR

Date: 4-14-20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23067**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AT&T
Agency Code: MSA	Contractor Name: AT&T
Appropriation Unit: 9999 - All Categories	Address: 2700 Watt Avenue
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95821
If "No" please explain: Not Applicable	Contact/Phone: Scott Dunbar 916-213-0720
	Vendor No.: PUR0005271
	NV Business ID: NV19711002665
To what State Fiscal Year(s) will the contract be charged?	2020-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S804 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **05/2020**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **2 years and 60 days**

4. Type of contract: **MSA**

Contract description: **Telecom Services**

5. Purpose of contract:

This is a new contract to provide ongoing telecommunication services, including voice and data transport systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$8,000,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**AT&T
Cox Communications
CenturyLink**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S804 and in accordance with NRS 333, This contractor was one of four selected as the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 09/30/2019 Anticipated re-bid date: 09/30/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor holds a current telecommunications contract statewide. Service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/03/2020 15:24:24 PM
Division Approval	ldeloach	04/03/2020 15:24:27 PM
Department Approval	ldeloach	04/03/2020 15:24:31 PM
Contract Manager Approval	tbeck1	04/03/2020 15:39:04 PM
Budget Analyst Approval	stille	04/11/2020 11:29:38 AM
BOE Agenda Approval	hfield	04/13/2020 16:28:38 PM
BOE Final Approval	Pending	